

The Appomattox County Board of Supervisors held a scheduled work session on Wednesday, March 6, 2018 at 6:00 p.m. in the County Administrator's conference room, located at 153A Morton Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair
Bryan A. Moody	Wreck Island District (arrived at 6:10 pm)

Also Present:

Susan M. Adams, County Administrator
Johnnie Roark, Community Development Director
Vicky Phelps, Finance Director

Call to Order at 6:00 p.m. by Chairman Carter
Invocation- Chairman Carter

ACTION ITEMS

Request for Building Permit Fee Waiver

Ms. Adams stated that the Chairman has requested to add the Appomattox Fire Department's Building Permit fee waiver request to the agenda. Attached for the Board's review is a letter from Jonathan Garrett, Chief, Appomattox Volunteer Fire Department, requesting the Board of Supervisors' consideration to waive the fee of **\$ 157.19** (\$129.60 is building permit fee for 1,080 s.f. building, \$2.59 is 2% state requirement, and \$25.00 Zoning Permit fee).

Mr. Abbitt stated that he is in an agreement with waving the building permit fee for the Volunteer Fire Department, but feels this should be done on a case-by-case basis. He stated that he feels it would be nice to have those making the request for the waiver, to appear before the Board to answer any questions or concerns that may arise during the discussion.

Mr. Hogan stated that he is also in agreement with the requested waiver of building permit fees and that he agrees with Mr. Abbitt this should be done on a case-by-case basis and not a blanket decision. He stated that these requests should be done in a more formal manner.

Mr. Millner stated that he agrees with the request to waive the building permit fee for the Volunteer Fire Department.

Mr. Moody stated that he is agreement to waive the requested building permit fees, however he has issues with the informal request and also with their budget request when they they proceed to buy trucks and buildings.

Hearing no further discussion, Mr. Hogan made a motion to waive the building permit fee of \$157.19 for the Appomattox Volunteer Fire Department. Mr. Millner seconded Mr. Hogan's

motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

DISCUSSION ITEMS

Heritage Trail Grant - Phase II

Chairman Carter stated that with the discussion during a Budget Work Session concerning whether or not the Board intends to proceed with the Heritage Trail - Phase II project. Mr. Roark is present to address questions and/or concerns.

Ms. Adams stated that at the last meeting Mr. Hogan had questions about the trail. She stated that she has instructed Mr. Roark to stop all work until the Board has had an opportunity to discuss further.

Mr. Hogan stated that he wanted things slowed down to see if the Board wanted to continue putting money into a trail that no one will use. He stated that he is not opposed to trails, but he wants to know if it is the right time and with the money challenges, we are facing, should we continue.

Mr. Abbitt stated that he agrees with Mr. Hogan and he has a problem with trails that lead to nowhere.

Mr. Hogan stated that when we have bills to pay is it wise to continue with this project?

Mr. Roark explained that we have paid \$3,500 towards work on this trail. He stated that if we decide to do this trail at a later date it would not be held against the County.

He explained that VDOT is starting their reallocation project list and we would need to let them know as soon as possible of this decision.

Mr. Abbitt questioned if the County has to put up money for the grant on the National Historical Park Trail.

Ms. Adams stated that VDOT is researching to see if we can allocate funds over a period of two years. She stated that Robin Snyder is preparing to come before the Board to answer the Boards questions/concerns.

Mr. Abbitt stated that if the National Historical Park wants this trail, he has no problem with this, but feels that the County does not need to be involved and putting up money for their project.

Mr. Roark explained that the National Historical Park could not be the fiscal agent. He stated that the County would be the agency passing the funds through.

Mr. Abbitt expressed a concern with getting the money back once the County fronts it.

Ms. Adams stated that we are looking at three years for reimbursement because of the Government Fiscal and County Fiscal years that differ.

Mr. Roark explained that the County would be working directly with VDOT who states they would pay within 30 days.

Ms. Adams stated that we would be responsible to administer the grant.

Mr. Abbitt made a motion to put Heritage Trail Phase II on hold in the event we would like to revisit again at a later date. Mr. Millner seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Moody stated that if the Board is going to spend this kind of money, he would like to see it put towards the Community Park.

FY 2019 Budget Review

Ms. Adams explained that the proposed budget reflects an increase in VRS and a 5.2 percent increase in health insurance, which would affect the budget by approximately \$40,000.

Ms. Adams called for discussion on the FY-19 department budget request.

There was lengthy discussion regarding the offered MOU with Constitutional Officers.

Mr. Abbitt suggested arranging with Mr. Robin DeSocio to come in April to help work with the County staff and Constitutional Officers towards a solution to this problem.

There was lengthy discussion on the budget request for \$10,000 to 1209-1003 by the Commissioner of Revenue for part time salary.

Mr. Hogan suggested removing the amount to pay for moving of election equipment from 1301-3002 Electoral Board's Professional Services budget request.

After discussion, it was a consensus of the Board to remove from professional services the amount it cost to contract with the moving agency to move election equipment.

There was discussion on what the County pays poll workers. Mr. Moody asked Ms. Adams to provide the Board the amount that the County pays to poll workers.

After reviewing the budget request to increase funds for travel and education from the Electoral Board it was the consensus of the Board to level fund 1301-5801 Travel/Education.

After discussion of the budget request from the Registrar, it was the consensus of the Board to leave \$1,750 in 1302-5504-Travel per the Registrar's request.

After discussion of 2102-1006 General District Court, it was the consensus of the Board to deny the requested funds for a salary supplement.

After discussion of 3201- Volunteer Fire Departments, it was the consensus of the Board to level fund the following Volunteer Fire Departments: Gladstone, Toga, Concord and Redhouse.

There was lengthy discussion on the projected increase for cost at the Regional Jail. The Board asked Ms. Adams to check on the per diem if the County were to use another facility and to send a letter to the Authority requesting justification of the projected increase.

During discussion of 4205-Landfill Convenience, it was the consensus of the Board to remove the requested vehicle from 4205-7001.

Ms. Adams reported that she was having discussions on combining the landfill and County maintenance positions.

After discussion of requested contributions in department 7109, it was the consensus of the Board to level fund this department, which would deny funding to the Arc of Central Virginia 7109-5623 for \$3,300.

During discussion of department 8105-Economic Development, Chairman Carter asked what needs to be done to market Appomattox County.

Ms. Adams stated that she has scheduled a meeting with the VEDP Director on March 22. She stated that the purpose of the meeting would be for VEDP to communicate directly with Appomattox County.

After discussion and consideration, it was the consensus of the Board to level fund 8105-6001-Region 2000 and 8105-7009-Small business Development Center.

After reviewing department 8303-1001 Extension Service, it was the consensus of the Board to fund a salary increase only if set by the State.

Ms. Adams stated that the budget request for department 9104- Capital Projects would be added at later date.

After a complete review of the budget expenses with lengthy discussion and consideration of each department and their requests Mr. Hogan made a motion to adjourn the budget work session at 9:20 p.m. Mr. Abbitt seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The work session adjourned at 9:20 p.m.

Samuel E. Carter, Chairman